

A Guide to
Completing your

RENTAL PROPERTY APPLICATION

You will be sent a link to apply for the Property after the Open Inspection. How you complete your Application is up to you. Please feel free to consider the information below.

Our available rentals:



1

Providing Identification

From the accepted options, photo identification such as a Driver's Licence or Proof of Age Card, together with a Medicare Card, can be used. If uploading identification, please ensure both the front and back of cards are included, and images are clear and easy to read.

Can Prove Ability to Pay Rent

Providing two different types of documents may help present a more complete application. If providing a bank statement, significant information must be redacted, otherwise it may not be accepted. Commonly used documents include payslips or proof of income, and current rent ledger (if available).

2

3

Include some Referees

When selecting referees, you may wish to consider people who can speak to your suitability as a tenant, such as current or previous Property Manager or Landlord, or Manager or Supervisor at work (particularly for first-time renters). Please ensure contact details are accurate; referees are aware they may be contacted.

Consider Other Important Information

You are welcome to provide as much or as little additional information you think might assist with your application. You could tell us a little about you and your family; lifestyle; pets and/or previous rental experience. This section is entirely optional and at your discretion.

4

5

Final Notes to Consider

Please note that we cannot file incomplete applications, so attempt to fill out every box. Ensure you read the information regarding Rent, Tenancy Duration, Exclusions, Bond amount and Rates you'll be responsible for. Please ensure all required sections of your application are completed.