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Final Inspection Cleaning Guide

2026
Edition



End of Tenancy Cleaning Guide

To avoid cleaning charges or deductions from your bond, please ensure the following items are completed prior to vacating and returning keys.

Please note, the bond will not be released until all parties are satisfied with the final inspection.

It is expected that the property is kept in a reasonably clean and tidy condition throughout and at the end of your tenancy. Please pay particular attention to the following areas:

a) Walls, switches, power points, skirtings, doors and frames

Please keep these areas free from marks, fingerprints and dust. Door frames, particularly the tops, should be dusted regularly. If paint begins to lift during cleaning, please contact your Property Manager for guidance.

b) Cobwebs and dusting

Remove cobwebs from windows, walls and ceilings. Regularly dust vents, light fittings and ceiling fans.

c) Curtains and blinds

Keep curtains and blinds clean and dust-free. Where appropriate, curtains and netting should be machine washed or dry cleaned annually.

d) Windows, sills, tracks and flyscreens

Ensure these areas are regularly cleaned and dusted. Many modern windows can be removed from their tracks by lifting and angling them out, making cleaning easier.

e) Floors

Please keep regularly swept and mopped. Floors in the kitchen and wet areas may need to be scrubbed to keep surfaces, tiles and grouting looking clean.

f) Ventilation

Please ensure that all rooms are kept adequately ventilated to avoid problems associated with condensation, causing mould and possible health problems.

g) Wet Areas, bathroom, toilet, and laundry grouting/tiles

Please ensure all tiles are kept free from grime, soap scum and mould.

Kitchen

- Oven and grill to be thoroughly cleaned, including drip trays
- Rangehood and filters to be cleaned
- All cupboards to be cleaned inside, outside, and on top
- Sink, taps and disposal unit (if applicable) to be cleaned and polished
- Walls and tiled areas, including splashback, to be free from grease
- Benches and floors to be cleaned and free from marks
- Dishwasher to be cleaned internally, including filter, and left ajar
- Refrigerator (if provided) to be defrosted, cleaned thoroughly, switched off and left ajar
- Any additional appliances (e.g. microwave) to be cleaned

General – All Rooms

- Exhaust fans, ceiling fans and air conditioning vents cleaned
- Blinds wiped down, cords secure
- Curtains cleaned and rehung (as per fabric requirements)
- Flyscreens removed and cleaned
- Windows, tracks and ledges cleaned
- Doors and frames cleaned and undamaged
- Cobwebs removed from ceilings and walls
- Marks on walls removed where possible
- Light fittings cleaned and free from insects
- Mirrors cleaned, including wardrobe mirrors
- Air conditioner units and filters cleaned
- Floors and skirting boards cleaned
- All inventory items returned clean and in good condition
- Any provided bedding to be cleaned as per manufacturer instructions

Bathroom

- Shower, screens and grout cleaned and free from mould and soap residue
- Shower curtain cleaned or replaced (if applicable)
- Drains and plug holes cleared of debris
- Cupboards and drawers cleaned
- Mirrors cleaned
- Floors cleaned and disinfected
- Toilet cleaned thoroughly, including all components and surrounding floor

Outside Areas

- Lawns mowed and edges trimmed within 2 days of vacating
- Garden beds and pebbled areas weeded
- No rubbish to be left on the property
- Bins emptied or placed on kerb for collection
- Driveways and paved areas cleaned and free from fresh oil or grease stains
- Garage cleared, cleaned and free of cobwebs
- External cobwebs removed from eaves, windows and walls

Laundry

- Washing machine and dryer (if applicable) cleaned, including filters
- Appliances left open to air
- Laundry trough, cabinets and plug holes cleaned
- Cupboards and shelves cleaned inside and out

Pool and Spa (if applicable)

- Cleaned, vacuumed and chemically balanced
- No algae present
- Equipment returned as per inventory and stored securely

Cleaning Your Oven Without Harsh Chemicals

When was the last time you cleaned your oven? If preheating brings unwanted smells, it may be time for a thorough clean. Follow these simple steps for an effective, chemical-free approach:

1. Remove Loose Debris

Take out the oven racks and use a dry scrub brush to loosen any burnt or charred residue. Gather and remove crumbs using a dustpan or a vacuum with a hose attachment.

2. Prepare a Cleaning Paste

Mix baking soda, water and a small amount of dishwashing liquid until it forms a paste similar in consistency to mashed potatoes. You may need to prepare more depending on the size of your oven.

3. Apply the Paste

Apply generously to the inside, especially to heavily soiled areas.

Take care to avoid oven vents, and be cautious around the oven light, as it may become hot. Close the oven door and leave the paste to sit overnight.

4. Prepare the Racks

Place an old towel in a bathtub or large sink to protect the surface. Lay the oven racks on top of the towel.

5. Soak the Racks

Cover the racks with very hot water, add approximately half a cup of dishwashing liquid, and place a few dryer sheets into the water. Leave to soak overnight to help lift grease and residue.

6. Rinse and Dry the Oven Racks

By the next day, most residue should have loosened. Use a scrub sponge or the soaked dryer sheets to remove any remaining build-up. Rinse thoroughly with clean water and dry before returning the racks to the oven.

7. Apply Vinegar Solution

Using a spray bottle filled with equal parts water and vinegar, spray all interior oven surfaces. The reaction between the vinegar and baking soda will help break down any remaining residue. Allow this to sit for approximately 15 minutes, applying extra to heavily soiled areas if needed.

8. Wipe Away Residue

Use a damp sponge to wipe away the paste and loosened grime. You may need to repeat this step with a clean sponge to fully remove any residue. For tougher areas, a non-abrasive scrub brush can be used with care to avoid damaging the oven's surface.

9. Final Clean and Dry

Complete a final wipe with a clean, damp sponge to remove any remaining residue. Allow the oven to air dry with the door open, or heat the oven to a low temperature for approximately 15 minutes to remove any remaining moisture or odour.

Cleaning Tips

- Remove dust and debris using a vacuum, broom, or dry microfibre mop.
- Use minimal moisture when cleaning. A very well-wrung damp mop is suitable.
- Wipe dry immediately using a clean microfibre or dry mop.
- Always ensure cleaning solutions are well diluted.

Do Not Use:

- Waxes or varnishes, as these can leave residue and discolour the surface
- Bleach or products containing bleach
- Strong solvents
- Abrasive cleaners or polishes
- Cleaning products containing wax or oil.

Additional Care:

- Clean up spills immediately using a dry cloth to prevent swelling of the flooring joints.
- For scuff marks or stains, use a soft damp cloth. For more stubborn marks, a small amount of dishwashing liquid or diluted methylated spirits may be used.



Pest Control

If pets have been kept at the property, please refer to your Pet Agreement. The property must be returned free from pests and pet-related damage.

Carpets

Carpets must be cleaned as required to return them to a reasonable condition, taking into account their condition at the start of the tenancy.

Damage

Any damage caused during the tenancy must be repaired at the tenant's expense.

Important Reminders

- Disconnect gas and electricity and arrange final readings
- Arrange for power to remain connected for up to 5 business days after vacating
- Disconnect phone and internet services
- Redirect your mail
- Rent is payable until vacant possession is returned

Keys and Access Devices

All keys and remotes must be returned.

Failure to do so will result in replacement costs, including locksmith services, which may be deducted from your bond.



Final Note

This guide is provided as a general reference. Additional cleaning may be required.

Once keys have been returned and the final inspection completed, tenants will not be able to re-enter the property to complete further cleaning. Any outstanding items will be addressed by professional cleaners at the tenant's cost.



Thank You for your Cooperation

Thank you for taking the time to return the property to its original standard.

If you have any questions regarding cleaning requirements, bond return, or any aspect of your tenancy, please do not hesitate to contact your Property Manager. We are here to assist you.