

**Final Inspection Cleaning Guide For Tenants**

To avoid cleaning charges and unnecessary deductions from your bond, it would be in your best interests to ensure that the following items are attended to **before** returning the keys/vacating the property. The bond will not be released until such time as all parties are happy with the outcome of the final inspection.

**KITCHEN:**

- The oven and griller is to be thoroughly cleaned. Drip trays are to be cleaned of all grease.
- Range-hood to be cleaned, including the filters (where applicable)
- All cupboards to be cleaned inside and out and on top of the cupboards.
- Sink taps and disposal unit (if applicable) to be cleaned and polished.
- Walls and tiled areas, including splash back, to be free from grease.
- All benches and floors to be cleaned and free from grease and marks.
- The dishwasher is to be cleaned with the appropriate cleaning products. Wipe over all internal doors and remove debris from the bottom drainer, and leave door ajar to air it out.
- If applicable, the refrigerator is to be defrosted and all surfaces to be cleaned, including shelves, crisper drawers and cavity, switch appliance off at the wall and leave door ajar. If other appliances are provided these are also to be thoroughly cleaned throughout, i.e. microwave, small portable ovens etc.

**GENERAL - ALL ROOMS:**

- All exhaust fans, ceiling fans and air conditioner vents are to be thoroughly cleaned.
- Venetian and Vertical blinds to be wiped down thoroughly. All strings to be attached and secure.
- All curtains are to be washed and cleaned (according to fabric) and rehung in the room they came from.
- Flyscreens are to be removed carefully and hosed or brushed down to remove dirt and dust.
- Windows, window tracks and ledges are to be thoroughly cleaned.
- Doors and door frames to be left clean and undamaged.
- Cobwebs to be removed from ceiling cornices and walls.
- If there are marks on walls these should be cleaned off with sugar soap or magic sponges.
- All light fittings to be cleaned and free from insects.
- All mirrors throughout, including wardrobe door mirrors are to be cleaned.
- All ceiling fan blades and attached light fittings to be cleaned.
- In wall and split system Air Conditioner exterior and internal filter to be cleaned.
- All ducted air conditioner vents to be cleaned.
- All floors and skirting boards to be cleaned.
- All items on the inventory (if applicable) are to be accounted for and left clean and in good order.
- If beds, mattresses, quilts, linen and pillows have been provided these are all to be washed as per the manufacturer's instructions, the mattress vacuumed and spot cleaned if required.

### **BATHROOM:**

- Shower recess and all grout to be scrubbed and free of mould and soap scum.
- Shower curtain to be washed or replaced with a new one (if applicable)
- All surface drains & plug holes to be clear of debris, including hair and foreign objects.
- All draws and cupboards to be cleaned out.
- Mirrors are to be wiped over.
- bathroom floor to be thoroughly cleaned and disinfected.
- Toilet to be cleaned and disinfected thoroughly, including bowl, seat, lid, cistern and S bend and pedestal.  
Toilet floor to be thoroughly cleaned and disinfected.

### **LAUNDRY:**

- Washing machine and clothes-dryer (if applicable) to be thoroughly cleaned including filters and leaving lids and doors ajar. Inside of washing machine to be cleaned with disinfectant and lint filter cleaned.
- Clean under/inside and outside of laundry cabinet and trough and clean plug hole and surface drains of all debris.
- Any cupboards and or shelves to be thoroughly cleaned inside and out.

### **OUTSIDE AREAS:**

- Lawns to be mowed and edges trimmed within two (2 days) of vacating.
- Flower beds and pebbled areas to be completely weeded.
- NO Rubbish to be left in the gardens or around the property.
- All Bins and Recycle Bins are to be emptied or left on curb to be emptied.
- Driveways, all external paths, carports, and any other concrete/paved areas are to be pressure cleaned if required and free from FRESH oil and grease stains.
- Garage to be cleaned out and free of cobwebs, concrete floor cleaned.
- All cobwebs are to be removed from the external of the house including eaves, awnings and around windows and window ledges.
- If applicable, pool and spa areas to be cleaned. Pool and spa must be handed back vacuumed, cleaned and the correct PH factor. There should be no Algae in the pool or spa. Ideally make this your last job outside.
- Pool and Spa equipment is to be returned in accordance with the in-going inventory and for security reasons stored in garage or shed at time of vacating. Any damaged or missing items must be replaced at Tenant's cost as per your lease.

### **PEST CONTROL:**

- If you have had pets at the property please refer to your Pet Lease signed at commencement of tenancy. The property must be returned free from any pests or pet damage.

### **CARPETS:**

- The carpets must be cleaned as necessary to return them to a reasonable condition with reference given to the condition of the carpets at the commencement of the tenancy.

### **DAMAGE:**

- Any/all damage caused during the tenancy must be rectified at the Tenant's cost.

**IMPORTANT NOTE:**

- **Disconnect the gas and electricity and arrange final readings**
- **Arrange for the Power to be disconnected 5 business days after your vacating date**
- **Disconnect the phone and internet at the property**
- **Redirect your mail**

**Please note that rent is payable until possession of the property is returned**

If during a standard 'End of Lease' the keys and/or remote control devices are not returned the Property Manager will be required to engage a locksmith and have new keys cut/remotes provided. This will be at your cost and is recoverable through the bond. If you are evicted from the property by a Bailiff then the property will be re-keyed as a matter of course and the costs are payable by you and will be recovered from the bond.

**This document is provided as a guide only. Additional cleaning may be required.**

**Please note that additional time will unfortunately not be given for cleaning, and once possession has been returned and the final inspection completed any further cleaning will be required to be carried out by the agent's professional cleaner. We are unable to allow tenants to return to the property after handover to complete further cleaning items.**